

September 14th, 2015 - Board Meeting Minutes

Robin Meredith-Kramer called the meeting to order at 10am. Deb Lynch motioned it and Suzanne Fler 2nd the motion.

Discussion of June Board meeting minutes – Should board meeting minutes be on the website? It is ok unless it's a closed meeting. Robin will send June minutes to everyone via email.

Treasurer's Report – budget not approved because not all committees submitted their numbers and board did not review budget over the summer. See budget discussion below:

TREASURER – This amount is higher than last year possibly due to price increase of Quickbooks. Check with Cheiko Garling, as she was the treasurer last year and set the budget.

AWARDS- Last year there was a surplus, so it was agreed to leave awards budget the same.

LUNCHEON BUDGET – Will need to contact Justyna Krafft-Weirich regarding budget numbers.

SECRETARY – Estimated at \$100 based on last year's expenses.

MEMBERSHIP – Probably will use same numbers as last year, but will verify with Suzanne Murray.

NEWSLETTER - Budget is ok as is.

PROGRAMS - Budget is ok as is.

WORKSHOP / SPECIAL EVENTS - We may have a collaborative festival in place of a Baroque festival – so we need a budget to pay the clinicians. Agreed to have a fee because then people more likely to come. Cost last year was \$5.

CAMP SCHOLARSHIP -Budget same as last year? Robin will double check with Cheryl Buller to see if all money was distributed last year.

INVESTMENTS - Chyi-Ling Evans will check on our investments. Cheiko Garling had an accountant audit the books this summer.

AIM – special expense for creating online registration. Talked with North Shore and Naperville music organizations and they used an independent website designer. Helen Grosshans proposed \$2500 extra for this expense. After some discussion, it was decided that Deb Lynch will have Terry look into it for comparison. Deb motioned to approve extra funds for AIM registration as needed and Marcia Mally 2nd that motion. All were in favor.

CERTIFICATION – budget increased from \$20 to \$120, as we have a member that was certified this year. A member receives \$100, upon completing certification.

MISCELLANEOUS - Chyi-Ling asked us to keep ongoing records of deposits & expenses during the year, so it is easier to get annual reports from everyone. Deb mentioned that we have online check requests. It was suggested that Robin send an email to all members regarding deposits. Receipts must be included with expenses. Please keep personal items on a separate receipt.

PRESIDENT – brief discussion of what expenses are allowed in President’s budget – airfare, meals.

1st Vice President & Program Chair: Maureen Flood gave an overview of the upcoming programs. Website is updated with that information. Highlights - the program on Nov. 23rd will begin at 9:15 and will go to approximately 10:45, based on the needs of the clinician. Our business meeting will follow. Deb Lynch is hosting the Christmas party at her house again this year.

2nd Vice President & Membership Chair: Sue Ioriatti scheduled new membership coffee for Oct. 12 at 9:45 at her home. 5 new members all have been sent a welcome email and will receive a follow-up phone call, if needed. All board members and chairpersons are expected to attend. Please RSVP so Sue can plan accordingly.

Committee Reports:

Aim Coordinator – Helen Grosshans reported that fees are going up \$5 per student because of increased expenses. Room requests for judges meeting is being coordinated with Robin and the RM library.

Awards Competition – Olga Ulitsky & Olga Bornovalova will co-chair and Yoko Amano will help as needed. It was decided to revise the website page that allows teachers to pay a \$45 fee and not help with the competition, because teacher participation should be required not optional. Committee will set up a separate meeting time.

Certification – Jennifer Cohen will send a note of congratulations to Miho Nakagawa for completing her certification. In the future, there should be a system in place to notify NWSMTA when a member is certified, so Jennifer will talk to the state chairperson about that.

Classical/Pop & Jazz Recitals – no report at this time, but there are guidelines on the website.

Festival of Pianos – Marcia Mally reported that there will be 330 students and 27 teachers participating this year. Steinway is charging more, so in order to cut costs, cheaper medals were purchased and there will be no plants for decoration.

Finance/Vision – no finance meeting this summer and people are needed on the committee. Chyi-Ling will look to see if anything is due. Marie Rutter recommended her sister-in-law, a financial planner, who will provide her services for no charge. Marie volunteered to be on the committee and will provide her sister-in-law’s email contact information.

Group Ticket Sales – Genya Kantorovich will continue with group ticket sales.

Historian/Hospitality – Denise Dolan’s father passed away, so Maureen will ask Janice to send a card.

Independent Music Teachers – No chair person at this time. Duties include setting up one program a year and possible a small newsletter article about it. Deb Lynch suggested Rachel (a new member and her former student) as a possible candidate for this position.

Library – Suzanne Flear reported that she will have a sale at the October meeting to thin out the old materials.

Luncheon - Will be held on May 16 at a Chinese restaurant in Arlington Heights.

Parliamentarian – No report.

Placement – This has been modified on the website.

Publicity – No chairperson at this time.

Scholarship – No report.

Camp – No report.

College – Pat Borchardt would like applicants to submit videos by you tube instead of sending in DVD’s.

Sonata-Sonatina Festival – Mary Hough reported that there are room changes, because of classes being held in those rooms. Vonnie Mrozinski suggested having an MTNA member (who is also a Harper employee) open the rooms in the morning and close them at the end of the festival. Possible recital locations to be investigated – Barrington Library upon the stipulation that we can get the piano tuned about one week before the recital. It was agreed to add \$150 to the budget for tuning. In addition, Mary will call the libraries in Mt. Prospect, Arlington Hts., and Northbrook, and the Steinway Gallery to check on their fees and availability for Nov. 1st.

Whitman wonders – Helen Grosshans reported that WW is starting and has a good registration.

Workshop – Upcoming workshop for Robert Vandall should be publicized to other music groups. There will be no charge, but we will ask them to RSVP so that we have enough space.

Old Business – Maureen Flood reported that it is the responsibility of the chairpersons of each committee to keep the website current and updated. Chairpersons can email Maureen for help with the updating procedure. Maureen also asked that in the future, dates and deadlines be turned in much earlier, because of Yearbook printing. Deb Lynch reminded all that the newsletter deadline is the 5th of each month, except December.

New Business – None at this time.

Motion to adjourn was made by Maureen Flood and seconded by Sue Ioriatti. All were in favor.