**AIM LEVELS III – IV PERFORMANCE EXAM CHECKLIST**

**All teachers** entering students in the AIM examinations MUST be members of MTNA and ISMTA

and are **required to volunteer their time with the exams** as requested by the NWSMTA AIM

Committee. If a teacher cannot work at the exam, a qualified substitute must be arranged for by the

teacher. Parent letters, Harper maps and a general information page are available at meetings and

on the www.nwsmta.org website.

* **NO EXAM will be made up except for illness**.
* Advise parents of the exam dates far in advance. **If a student cannot play on the date set for the exam because of a previous commitment, DO NOT REGISTER that student.**
* **TIME REQUESTS** (“A.M.” from 8:30 a.m. to 1 p.m. and “P.M.” from 1 p.m. to 6 p.m.) will

be considered, but NOT guaranteed. **ABSOLUTELY NO CHANGES** can be made once

the scheduling is completed.

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the scheduling is completed.

The following checklist will make enrolling students easier. Please follow the directions carefully.

**PERFORMANCE EXAM LEVELS III – IV**

\_\_\_\_\_Read the AIM Syllabus carefully. Double-check repertoire well in advance to be sure that it fulfills requirements of List A, List B, etc. as well as the proper level.

\_\_\_\_\_If music selection is not found in the AIM Syllabus, write for approval from the **State Repertoire Approval Chair (Lynette Zelis**, 203 E. Hawthorne, Wheaton, IL 60187 or email: lynettezelis@gmail.com) **before January 15**. Include a copy of the piece and state which AIM Level and List (A, B, etc.) that the music would replace. If the selection is from a recognized competition or audition list, please note which one it is and if possible, include the list.

\_\_\_\_\_Check the Yearbook or NWSMTA website (www.nwsmta.org) for the date of the Performance Exams (Levels III-IV), the entry deadline, and name of the designated Performance Co-Chairperson to whom entries should be submitted.

\_\_\_\_\_Send the following materials to the designated Performance Co-Chair by the event’s deadline:

* Two (2) copies of the Levels III – IV Performance Exam Enrollment Form which is found

on the NWSMTA website (www.nwsmta.org).

* One (1) Level III or IV Repertoire Form for each student. Repertoire forms include

detailed instructions for completion; *incomplete forms may be returned to the teacher*.

The forms are available on the www.nwsmta.org website or from Performance Co-Chairs.

\_\_\_\_\_Enclose NO check. Fees were previously paid with the AIM Theory Exam Enrollment Form.

\_\_\_\_\_Check memorization requirements carefully. All students must perform two (2) selections

from memory. If Level IV students have memorized the third piece, bonus points will be awarded. Any student without both (2) repertoire pieces memorized will receive a written evaluation, but no numerical score. The exam will be marked “Incomplete” and NO certificate will be issued.

\_\_\_\_\_ **Remind students to take music with them to the exam**. NO PHOTOCOPIES WILL BE ALLOWED.

 Check to see that ALL measures are numbered and markings erased. Any student examined without music will receive a written evaluation, but no numerical score. The exam will be marked “Incomplete” and NO certificate will be issued. Students within one family may share music at the exam. Teachers are asked NOT to pass the same music book among more than two unrelated students because it can delay judging. If a student is using an alternative fingering in technic, that form should be completed by the teacher and then given to the judge by the student.

**AIM AWARDS FROM NWSMTA AND ISMTA**

Awards are given to students to recognize effort and achievement. Students receiving a passing score or higher in the Level III and IV Performance Exams will receive a certification of congratulations. *Rev. 2012*