

## LEVELS 1 ABC and Level 2 ACHIEVEMENT IN MUSIC (AIM) CHECKLIST

All teachers entering students in the AIM examinations MUST be members of MTNA and ISMTA and are **required to volunteer their time with the exams** as requested by the NWSMTA AIM Committee. PLEASE NOTE: If a teacher cannot work at the exam, a qualified substitute (may be needed to judge) must be arranged for by the teacher. *If no qualified sub is arranged for by the teacher, the teacher must pay \$100, in advance, to hire a sub found by the Co-Chairs.*

- Parent letters, Harper maps and general information sheets are available at meetings and on the [www.nwsmta.org](http://www.nwsmta.org) website.
- **NO EXAM will be made up except for illness.**
- Advise parents of the exam date far in advance. **If a student cannot play on the day of the exam because of another commitment, DO NOT REGISTER that student.**
- **TIME REQUESTS** (“A.M.” from 8:30 a.m. to 1 p.m. and “P.M.” from 1 p.m. to 6 p.m.) will be considered, but NOT guaranteed. **ABSOLUTELY NO CHANGES** can be made after the scheduling is completed.

### November Exam Co-Chairs:

**Mary Anne Block:** 749 Oak Rd., Barrington 6010; phone 847-381-0117, email [mablock@ameritech.net](mailto:mablock@ameritech.net)

**Fran Onley:** phone 847-394-4978, email [reonley@comcast.net](mailto:reonley@comcast.net)

The following checklist will help make enrolling students easier. Please follow these directions carefully.

### LEVELS 1 ABC and Level 2

\_\_\_ Read the AIM Syllabus carefully. (There is no specific repertoire list for Level 1 ABC.)

\_\_\_ Complete the Teacher Registration and Student Enrollment online through [nwsmta.org](http://nwsmta.org)

\_\_\_ **Send the One (1) check**, payable to NWSMTA, to cover the fees for all Level 1 ABC and Level 2 students to the November Exam Co-Chair, Mary Anne Block. **The fee is \$20.00 per student.**

\_\_\_ If the Level 2 student is playing a selection which is not listed in the Syllabus, approval must be received from the Repertoire Approval Chair Stephanie Myers, e-mail: [Hisamimyers@gmail.com](mailto:Hisamimyers@gmail.com).

Send her a photocopy of the music (or attach a scanned copy to the email) and the student’s repertoire level. Keep in mind the overall List ABCD requirements when substituting pieces. Please e-mail to the November Exam Co-Chair Mary Anne Block, the repertoire approval when registering the student.

\_\_\_ Check memorization requirements carefully. Any student who has not memorized the two pieces completely will receive a written evaluation, but no numerical score. The exam will be marked “Incomplete” and NO certificate or award pin will be issued.

\_\_\_ **Remind students to take their music with them to the exam.** NO PHOTOCOPIES ARE ALLOWED. Check to see that ALL measures have been numbered and markings erased. *Please limit the sharing of music to family members only or between no more than two unrelated students.* Any student examined without music will receive a written evaluation, but no numerical score. The exam will be marked “Incomplete” and NO certificate or award pin will be issued.

### AIM AWARDS

AIM awards are given to students to recognize effort and achievement. The first time that the student participates successfully, regardless of level, he or she will receive an award medal on a ribbon. Students will receive both an award pin and certificate for each level passed. The colorful award pins may be displayed on the medal’s ribbon.