

AIM Level 1 ABC and Level 2 Checklist

All teachers entering students in the AIM examinations MUST be members of MTNA and ISMTA and are **required to volunteer to work at the exams** as requested by the NWSMTA AIM Committee. If a teacher cannot work at the assigned time on the day of the exam, a substitute who is qualified to judge must be found by that teacher. *If no qualified sub is supplied by the teacher, then the teacher must pay \$100, in advance, for the Co-Chairs to hire a sub.*

- Parent letters and information sheets are on the website at www.nwsmta.org.
- Registration is done online at www.nwsmta.org/opera-aim-registration.html
- Advise parents of the exam date far in advance. **If a student cannot play on the day of the exam because of another commitment, DO NOT REGISTER him/her.**
- **NO EXAM will be made up except for illness or family emergency.** All requests for make-ups should be made by the teacher by 9 PM the Wednesday after the exam.
- **TIME REQUESTS** (AM from 8:30 AM to 12:30 PM; PM from 1:00 PM to 5:00 PM) will be considered but NOT guaranteed. **ABSOLUTELY NO CHANGES** can be made after scheduling is completed.

The following checklist will help make enrolling students easier. Please follow the directions carefully.

____ Read the AIM Syllabus carefully. There is a repertoire list for Level 2 but not for Level 1. If a Level 2 student is playing a piece not listed in the Syllabus, approval must be received from Stephanie Myers, the ISMTA Repertoire Approval Chair, in January. Instructions can be found at www.ismta.org/aim.

____ Check the NWSMTA yearbook or website for the exam date and registration deadline.

____ Send one check, payable to NWSMTA, to cover the fee for all entrants, to the Co-Chair whose name is marked by an * in the Yearbook by the entry deadline. **The fee is \$30 per student.**

____ Students must perform two pieces from memory. Any student who has not memorized the two pieces completely will receive a written evaluation, but no numerical score. The exam will be marked "Incomplete" and NO certificate or award pin will be issued.

____ **Remind students to take their music with them to the exam.** NO PHOTOCOPIES ARE ALLOWED. All measures must be numbered and markings erased. *Please limit sharing of music to family members only.* Any students examined without music will receive a written evaluation, but no numerical score. The exam will be marked "Incomplete" and NO certificate or award pin will be issued.

____ Advise Level 2 students and parents that they will go to a separate room to take the written theory exam after completing the keyboard portion of the exam. (Revised 2023)

